

Government of the People's Republic of Bangladesh
Local Government Engineering Department
Integrated Solid Waste Management Improvement Project
Agargaon, Sher-e-Bangla Nagar
Dhaka -1207
www.lged.gov.bd

Memo No. 46.02.0000.913.14.001.24-4771

Date: 19/03/2024

**REQUEST FOR EXPRESSION OF INTEREST (REOI)
(CONSULTING SERVICES– FIRMS SELECTION)**

Country : Bangladesh
Name of Project : Integrated Solid Waste Management Improvement Project (ISWMIP)
Assignment Title : Project Management Consultant (PMC)
Package No. : ISWMIP/LGED/S-01

The Government of Bangladesh (GoB) has applied for financing from the Asian Infrastructure Investment Bank (AIIB) toward the cost of the Integrated Solid Waste Management Improvement Project (ISWMIP), and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include detailed feasibility study (including technical, economic and financial, legal, social, and environmental aspects), detailed design, and cost estimates, social and environmental safeguards issues and construction supervision, monitoring, and contract management for the subprojects under the Integrated Solid Waste Management Improvement Project (ISWMIP). The main objective of the ISWMIP is to improve solid waste management services in selected urban local bodies (ULBs).

The consultancy package will involve anticipated 180 person-months of national key experts. The implementation period is October 2024 – September 2028. The expected start date of the assignment is October 2024.

The draft Terms of Reference (TOR) for the assignment can be found at the following website:
https://lged.gov.bd/site/view/tenders_type/%E0%A6%B8%E0%A7%87%E0%A6%AC%E0%A6%BE/SERVICE

The Local Government Engineering Department (LGED) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Key experts will not be evaluated at the shortlisting stage. The shortlisting criteria are:

- i) Management Competence [Quality of Firm's (Standard policies, procedures, and practices)]
- ii) Technical Competence [The Consultant must have completed at least two similar assignments (project management includes preparation, design and supervision of urban development project which involves solid waste management component) within the last ten years.]
- iii) Geographic Competence [Firm's regional experience (South Asia)]

Consultants should submit EOI in standard template (available for download from web address: https://lged.gov.bd/site/view/tenders_type/%E0%A6%B8%E0%A7%87%E0%A6%AC%E0%A6%BE/SERVI CE) along with the below listed information:

- a. Cover Letter signed by authorized signatory with name(s), address(es), contact details of partners / associates (if any),
- b. Letter of Intent to form a JV or Agreement of Joint Venture or Association or Partnership with clear indication of share of responsibility and business (if applicable),
- c. Additional information / documentation on the following (documentary evidence to be attached):
 - ✓ Legal Status (Firm's Registration Certificate);
 - ✓ Company Profile including management, personnel, firm's specialty, performance;
 - ✓ The latest annual report;
 - ✓ Details of experience in similar assignments undertaken, including value of consulting services and value of works, location, number of staff involved in the contract, name of the Client, name of partners for contract execution and share of services, source of financing, type of services provided, contract commencement and completion dates, brief description of the contract;

The attention of interested Consultants is drawn to Section II, paragraph 4.4, and paragraph 4.9 of the AIIB's "Procurement Instructions for Recipients" June 2, 2016, setting forth the AIIB's policy on conflict of interest and eligibility.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Procurement Instructions for Recipients.

Further information can be obtained at the address below during office hours 09:00 to 16:00 hours local time.

Expressions of interest must be delivered to the address below by surface mail, courier, hand or email delivery on or before 16:00 hours local time on **30th of April 2024**.

Integrated Solid Waste Management Improvement Project
Attn: Md. Hamidul Hoque
LGED, RDEC Bhaban (Level – 4), Agargaon, Dhaka-1207, Bangladesh
E-mail: pd.crdp2@gmail.com

Expression of Interest (EOI) Consulting Firms

Project Name	Integrated Solid Waste Management Improvement Project (ISWMIP)
Project Country	Bangladesh

I. Consulting Firm Information

Country of Incorporation: ¹	
Consultant Name:	Acronym:
EOI Submission Authorized by:	Position

Associations (Joint Venture or Sub-consultancy)

Sl. No.	Consultant	Acronym	Country of Incorporation	Joint Venture(JV) or Sub-consultant	EOI Submission Authorized By	Position

Present the rationale for and benefits of working in association (JV or Sub-consultant) with others rather than undertaking the assignment independently (as appropriate). Describe the proposed management and coordination approach of the association and the role of each firm.

I confirm that:

- Documentation regarding our corporate structure including beneficial ownership has been attached.
- Documentation regarding our Board of Directors has been attached.
- A written agreement to associate for the purpose of this Expression of Interest has been signed between the consortium partners and has been attached.

Once your team is shortlisted and invited for submission of the Proposal, it is not permissible to transfer the

¹ The lead consultant must submit a copy of the Certificate of Incorporation of itself and of each JV member and sub-consultant through III. EOI Attachments.

invitation to any other firm, such as Consultant's parent companies, subsidiaries and affiliates. The Client will reject a Proposal if the Consultant drops a JV member without the Client's prior consent, which is given only in exceptional circumstances, such as debarment of the JV partner or occurrence of Force Majeure.

II. Assignment Specific Qualifications and Experience

Please provide relevant project information in Section E below.

A. Technical Competence

Cross-referencing from your profile projects in Section E. Project References, highlight the technical qualifications of your entity/consortium in undertaking similar assignments. Provide details of past experiences working with similar project authorities.

B. Geographical Experience

Cross-referencing from your profile projects in Section E. Project References, present experiences in similar geographic areas (south Asia).

C. Management Competence (Please answer each question in one paragraph of 3-5 sentences)

1. Describe standard policies, procedures, and practices that your entity has to assure quality interaction with clients and outputs. Please state if your company is ISO certified.

2. How will your firm/consortium handle complaints concerning the performance of experts or quality of the reports submitted for this assignment? What internal controls are in place to address and resolve complaints?

3. How will you ensure the quality of your firm's/consortium's performance over the life of this assignment?

4. Describe standard policies, procedures and practices that your firm has put in place to avoid changes/replacements of personnel and to ensure the continuity of professional services once contracted.

5. Describe what social protection practices you have in place to safeguard the well-being of your proposed experts? Specifically describe arrangements you have in place for medical, accident, and life insurance coverage during the assignment.

D. Other Information (maximum of 500 words)

E. Project References

Please select most relevant projects to demonstrate the firm's technical qualifications and geographical experience (maximum 10 projects).

SN	Project	Period	Client	Country	Firm
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Project Summary

SN 1	
Project Title	
Country / Region	
Start Date	
Completion Date	
Continuous / Intermittent	
Client	
Funding Source	
Type of Service	
Total Amount of the Service Fee	
Share of the Service Fee	
Description	(indicate your role and input in person-months)

SN 2

Project Title	
Country / Region	
Start Date	
Completion Date	
Continuous / Intermittent	
Client	
Funding Source	
Type of Service	
Total Amount of the Service Fee	
Share of the Service Fee	
Description	(indicate your role and input in person-months)

(Please insert more tables as necessary)

III. EOI Attachments

SN	Description
1	Certificate of Incorporation of the lead member
2	Certificate of Incorporation of the JV member (for each member)
3	Certificate of Incorporation of the Sub-Consultant (for each sub-consultant)
4	Letter of Association
5	Any other documents as required in the EOI

(Please insert more rows as necessary)

IV. Eligibility Declaration

We, the undersigned, certify to the best of our knowledge and belief:

- We have read the advertisement, including the terms of reference (TOR), for this assignment.
- Neither the consulting firm nor its JV member or sub-consultant or any of its experts prepared the TOR for this activity.
- We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/consortium.
- We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant, and the expert(s) will be disqualified from short-listing and participation in the assignment.
- All consulting entities and experts proposed in this EOI are eligible to participate in AIIB-funded, -supported and –administered activities.
- The lead entity and JV member or sub-consultant are NOT currently sanctioned by AIIB or other MDBs. Neither the consulting firm nor the JV member or sub-consultant has ever been convicted of an integrity-related offense or crime related to theft, corruption, fraud, collusion or coercion.
- We understand that it is our obligation to notify AIIB should any member of the consortium become ineligible to work with AIIB or other MDBs or be convicted of an integrity-related offense or crime as described above.
- JV member or sub-consultant, named in this EOI, confirmed their interest in this activity in writing.
- JV member or sub-consultant, named in this EOI, authorized us in writing to represent them in expressing interest in this activity.
- None of the proposed consortiums are subsidiaries of and/or dependent on the Executing Agency or the Implementing Agency or individuals related to them.
- We understand that any misrepresentations that knowingly or recklessly mislead, or attempt to mislead may lead to the automatic rejection of the proposal.